

Tofte Township

June 12, 2025

Regular Township Meeting Minutes

Present: Supervisor Craig Horak, Supervisor Sam Crowley, Supervisor Teresa Schmidt, Treasurer Gordon Engstrom, Clerk Genevieve Hirschboeck, Rescue Chief Kim Jahnke, Peter Knudsen, Cathy Johnson

Phone: Ginny Storlie

Absent: Fire Chief Richie Nelson

A. **Call to Order:** Supervisor Craig called the board meeting to order at 7:00 PM.

Unless otherwise stated, all actions have been approved by unanimous yea vote.

B. **Agenda:** Add Senior Lunch under old business

MOTION- Supervisor Craig moved to approve the agenda as amended. Supervisor Sam seconded. All ayes. Motion carried.

C. **Clerk's Report:**

1. Cathy Johnson, Schroeder Township Supervisor - West End meeting proposal
Schroeder would like to set up emergency guidelines to coordinate efforts in case of an emergency event in the West End. This could include a contact list and the ability to share expertise in the community with other townships. They would like to have a meeting in September to discuss ideas on how to use resources in the community.
2. Approval of May 8th Regular Meeting Minutes

MOTION- Supervisor Craig motioned to approve the May 8th Regular Meeting Minutes. Supervisor Teresa seconded. All ayes. Motion carried.

3. Voided Check # 8556 – Address on check mailed last month was incorrect, it was reissued.

MOTION- Supervisor Craig motioned to void check #8556. Supervisor Teresa seconded. All ayes. Motion carried.

4. New Tofte Township Maps - Cook County has asked any corrections be submitted by July 31, 2025. Maps may be purchased. The Township would like to order one.
5. Mail:
 - a. MN Lake Superior Coastal Program meeting
 - b. Minnesota Association of Townships- Membership discount cards arrived.
 - c. Outdoor Advertising Permit renewal form- The Township will renew.
 - d. MN State Demographic Center- New population estimates
 - e. FEMA- Notification of Steam Reaches and Engineering Methods
 - f. SLFRF - Notice of Court Order

D. **Treasurer's Report:**

1. Treasurer Gordon presented the Treasurer's Report that showed ending balances as follows:
 - i. Grand Marais State Bank Checking Account: **\$60,094.48**
 - ii. North Shore Federal Credit Union Combined Accounts: **\$69,783.46**
 - iii. Charles Schwab Cash and MM Accounts: **\$201,380.70**
 - iv. Charles Schwab Bond and CD Investments, at cost: **\$730,809.40**
 - v. Total Cash and Investments: **\$1,136,958.23**

MOTION- Supervisor Craig motioned to approve the Treasurer's reports. Supervisor Teresa seconded. All ayes. Motion carried.

MOTION- Supervisor Craig motioned to transfer \$15,850 from the Schwab Fire Department Account to the Grand Marais Fire Department Account. Supervisor Sam seconded. All ayes. Motion carried.

2. Receipts registered for the past month totaled **\$6,361.83**

E. Claims, Payroll, and Transfers of Funds/ Transaction Report:

1. Review and approval of Unpaid Bills. Deputy Clerk Genevieve presented claims listings totaling **\$16,856.67**

MOTION- Supervisor Craig moved to approve the claims lists. Supervisor Sam seconded. All ayes. Motion carried.

2. Approval of payroll register – The payroll register showed gross pay totaling **\$7,992.95**

MOTION- Supervisor Craig moved to approve the payroll register. Supervisor Teresa seconded. All ayes. Motion carried.

F. Fire Department Report: A wild fire call, mutual aid call in Schroeder, False alarm at AmericInn and Powerline down in the storm.

G. Rescue Squad Report: 3 medical calls

H. County Commissioner's Report:

Four interviews for commissioner will take place Monday.

Corville has a Drone they use up to the border. Lutsen may purchase one for the West End. It is useful in fires or emergency. Estimated cost is \$10,000.

The County may discontinue maintenance of Dyes Lake road. Tofte is opposed.

The Grand Marais YMCA- funds stay in Grand Marais, they are not sent to Duluth. It has 1549 members, 27% of the community are members. Childcare is available for infants, toddlers, pre-k and after school programs. There are snack programs and summer camps. Pickleball and swimming lessons are available. There is a staff of 58 members.

Two bonding resolutions passed. Solid Waste at 4.55% interest for 25 years. Law Enforcement at 4.2% interest for 20 years.

I. Citizen's Comments: None

J. Old Business

1. 4th of July updates

Craft vendors will be set up, three bouncy houses, mini cars are pending, music, ax throwing, porta-potties ordered, fireworks arranged, big dig

2. Birch Grove Community Center

a. Roof replacement – No quote received

b. Bathroom update- No update

c. Pots and Pans – No updates

3. Park / Cemetery / Town Hall

a. Wind Damage discussion- light on Town Hall, roof, Town Park – Superior Fuel has been contacted.

4. Park Bench Donation

5. Erosion Control

6. Fire Tanker Truck Insurance Claim and Repairs

7. Confirm compensation rates- Move to July Meeting

K. New Business

1. Senior Lunch -Attendance has been very high, we are running out of space and food. They will try to add more tables. A sign should be put up to take only one meal per person. There is the possibility to charge more for non-residents but that will not be implemented at this time.

L. Next Meeting Date: July 9th, 2025

M. **Adjourn:** Supervisor Craig moved to end the meeting at 8:57 pm. Seconded by Supervisor Teresa.
Respectfully Submitted,
Genevieve Hirschboeck
Tofte Town Clerk

Craig Horak	Township Board Chair	Date
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Samuel Crowley	Township Board Vice Chair	Date
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Teresa Schmidt	Township Board	Date
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